



the**LAUNCH**mission

2025 Intern Program Job Description

WHAT IS THE LAUNCH MISSION

The Launch Mission is a non-profit ministry organization that seeks to partner with churches and families to prepare teenagers for liftoff on the journey to life after high school. This organization was founded in 2010, by author Tommy McGregor, and has guided thousands of students through this critical life transition. The Launch Mission is primarily a resource and content ministry, focusing on a weekly podcast and blog posts, curriculum, and resources like the Launch App, which provides discipleship opportunities and connects students with college campus ministries and local churches on over 150 university campuses. For more on The Launch Mission ministry, go to www.thelaunchmission.org.

INTERN PROGRAM

The Launch Mission is starting an intern program for college students wanting to see the inside workings of a non-profit ministry and then work to further this ministry's mission. We will seek to hire two interns for the term of August 2025 - May 2026.

JOB DETAILS

Interns will focus on content creation, production, research, and networking while learning the ins and outs of running a non-profit ministry. They will also receive weekly mentorship from the founder. Weekly tasks will include:

- Provide input on the content calendar for the podcast and blog, as well as longer term projects.
- Research topics to be included in the content calendar for blog, podcast, and social media.
- Assist in the release of a weekly podcast episode, with opportunities for co-hosting duties.
- Coordinate with participating churches and campus ministries to update the 3C Database.
- Connecting with new campus ministries and local churches to grow the 3C Database.
- Reach out to churches for ministry partnership.
- Collectively develop on-campus video content for social media content.
- Participate in a weekly call for a staff meeting (2nd & 4th week of month) and an intern training Zoom meeting (1st & 3rd week of month) to include ministry training and mentoring. Training topics include calling, ministry development, fund-raising, networking, leadership, team dynamics, and more.

Interns will each receive \$1000 per month, as a base salary. Interns will be taught and coached how to fundraise and will be expected to raise 50% of their salary. This will give the intern the experience and appreciation for the act of fund-raising. Interns will work remotely and each will be expected to work 15 hours per week. Interns will be 1099 employees.

QUALIFICATIONS

We're seeking applicants who are called to ministry or exploring ministry as a potential calling and career.

- Must be currently enrolled in college and have completed at least two semesters by May 2025.
- Must demonstrate Christian character that is evident to those they interact with.
- Ideal for students considering a future career in ministry within a church or para-church organization.
- Seeking mature, mission-minded, self-motivated, and visionary-thinking Christian college students.

Skills Needed:

- Creative and innovative with Big Picture Thinking.
- Technologically knowledgeable of current online and applications for content and production.
- Ability to speak and write well.
- Administrative abilities to schedule, research, and manage networking contacts.

NOTE TO APPLICANTS: We are not looking for two identical individuals who fit all of these skills and abilities, but rather a team of two that can complete these tasks as a whole. We will want to know what you bring to the table to accomplish these tasks and responsibilities.

HOW TO APPLY

Send resume, two references, and the answers to the following questions to this email address: tommy@thelaunchmission.org. The deadline to apply is May 31, 2025. All applicants will receive an email on June 2 either asking for a followup Zoom interview call or thanking them for applying and encouraging them to re-apply for the next intern term. Final decisions will be made by June 15, 2025.

Questions to Answer:

1. Describe your journey of faith to this point in your walk with Christ.
2. Why do you think you would want to be an intern with The Launch Mission?
3. What gifts and abilities do you have that fit the role of an intern as described in this job description?
4. How do you feel about being required to do additional fund-raising for this job?
5. What is your schedule flexibility throughout the next school year with classes, extracurriculars, other job or leadership requirements, and social activities?

References:

All applicants must have two references. These references will each send a letter of recommendation to tommy@thelaunchmission.org by June 30, 2025.

- One reference must be from a ministry leader from the applicant's high school or college years. This can be someone on staff at a church or campus ministry, but should be someone who can speak about the applicant's faith, ministry involvement, and overall fit for this position.
- The other reference needs to be from a current college student that is a friend and can speak about the applicant's character and walk with Christ.

Send any questions to Tommy McGregor at tommy@thelaunchmission.org
Go to www.thelaunchmission.org/internship for more details on this opportunity